

# LICENSE RENEWAL INFORMATION

The Township of Nutley reminds residents that all dogs and cats seven (7) months of age or older must be licensed each April in accordance with Chapter 217 of the Township Code. A license and official metal registration tag must be obtained and attached to your pet's collar or harness.

All licenses expire annually on April 30. If your pet is deceased or no longer owned, please indicate this on your renewal notice and return the form.

To process your license, you must provide proof of a current rabies vaccination valid through February 2027, as required by N.J.A.C. 8:23A-4.3. If your pet's rabies or spay/neuter status has changed, an updated veterinarian certificate must be submitted. Applications cannot be completed without required documentation.

Guide dogs for disabled persons must be registered but are exempt from licensing fees.

You may apply online at [www.nutleynj.org](http://www.nutleynj.org), in person, or by mail. If mailing, return the entire form with any corrections, include a copy of the rabies certificate, payment (check or money order payable to the Township of Nutley), and a self-addressed stamped envelope to:

Municipal Clerk  
Township of Nutley  
One Kennedy Drive  
Nutley, NJ 07110

**Failure to license your pet would result in the issuance of a summons.**

**For your convenience, a drop box is located on the side of Town Hall by the Park Oval.**

**Monday, April 13, 2026 from 4:00 P.M. – 7:30 P.M. We will be located at Town Hall Municipal Plaza, located directly in front of Town Hall**

**OUR LICENSING FEES ARE AS FOLLOWS:**

**Spayed/Neutered Dog & Cat Licenses \$15.00**

**Non-Spayed/Neutered Dog & Cat Licenses \$18.00**

**For Senior Citizens 65 years of age and over:**

**Spayed/Neutered Dog & Cat Licenses \$12.00**

**Non-Spayed/Neutered Dog & Cat Licenses \$15.00**

**FREE RABIES IMMUNIZATION CLINIC:**

**Monday, April 13, 2026 from 4:00 P.M. – 7:30 P.M.  
at the Nutley Fire House, 228 Chestnut Street**

**If you have any questions, please feel free to call the Municipal Clerk's Office 973-284-4955 or email [epettas@nutleynj.org](mailto:epettas@nutleynj.org)**

Sincerely,

*Eleni Pettas*

Eleni Pettas, RMC, CMC  
Municipal Clerk



Thomas J. Evans  
Director

**TOWNSHIP OF NUTLEY**  
DEPARTMENT OF REVENUE, FINANCE  
AND CODE ENFORCEMENT  
ONE KENNEDY DRIVE  
NUTLEY, NEW JERSEY 07110  
Telephone No. 973-284-4997



Eleni Pettas, RMC, CMC  
Municipal Clerk

**March 2026**

Dear Resident and Pet Owner,

The Township of Nutley reminds you that it is time to renew your dog or cat license. We are committed to making the renewal process as convenient as possible for all residents.

**Beginning April 1, 2026, applications and payments for new and renewal animal licenses may be completed online. Please visit [www.nutleynj.org](http://www.nutleynj.org) for full details. A QR code has been provided with this notice for your convenience.**

Before submitting your application, please ensure you have proof of your pet's current rabies vaccination valid through February 2027. Additional important information to assist you in completing your application is included on the reverse side of this letter.

The Municipal Clerk's Office, located at One Kennedy Drive, is open daily during regular business hours from 8:00 AM to 4:00 PM to assist residents with pet registration and other services.

For residents who prefer in-person assistance during extended hours, the Municipal Clerk and staff will also offer additional late-night opportunities as outlined below.

**The Municipal Clerk and staff will be available on Monday, April 13, from 4:00 PM to 7:30 PM at the Town Hall Municipal Plaza**, located directly in front of Town Hall. We will accept credit card payments, checks made payable to the Township of Nutley, or cash. If paying by cash, please bring the exact amount.

**Additionally, the Municipal Clerk's Office will remain open from 8:00 AM to 8:00 PM on the following dates for pet registration:**

- **Monday, April 20**
- **Monday, April 27**
- **Tuesday, April 28**

If you have any questions or need additional information, please contact the Municipal Clerk's Office at 973-284-4955 or visit [www.nutleynj.org](http://www.nutleynj.org).

Thank you for your cooperation in helping us maintain a safe and responsible community.

Most Respectfully,

Thomas J. Evans  
Commissioner